## First Day of Website for Senior Portfolio

## <mark>Step 1</mark>

Go to my website and find the "senior portfolio" tab

## <mark>Step 2</mark>

If you don't already have a separate gmail account from the school, you will need to create one

## <mark>Step 3</mark>

Choose which format you will use to create your website (Weebly or Google)

#### <mark>Step 4</mark>

Create your website

## <mark>Step 5</mark>

Create the following tabs:

- Biography
- Career Documents
- Action Plan
- Pride Sample
- Class Assignments
- Letters of Recommendation
- Personal Statement

## <mark>Step 6</mark>

Move your Personal statement to your "Personal Statement" page

# \*At the bottom of the Senior Portfolio page on my website, it explains how to put a document on to your Weebly website.